

## Rules for use of Certification Marks

Use of the Marks is governed by the Testing and Certification Regulations and Clause 8 of the Technical Requirements for Management System Certification:

Use of the A2Z HUB Certification Marks and Accreditation Marks (“Collectively the Marks”)

8.1 The issue of the Certificate entitles the organisation to use the relevant A2Z HUB Mark(s) in accordance with the provisions set out therein. If the Certificate bears an accreditation Mark, or the organisation has been advised that A2Z HUB is accredited for the process(es) certified, then the appropriate accreditation Mark(s) may be used together with the relevant A2Z HUB certification Mark(s).

8.2 The A2Z HUB Mark shall only be used by the certified organisation and shall always be used in conjunction with the organisation’s name, certificate number and in connection with the process(es) listed in the Certificate. A copy of the use of the A2Z HUB certification Mark(s) and accreditation Marks shall be provided upon registration of the Certificate.

8.3 The A2Z HUB certification Mark(s) may be used:

- in outdoor advertising/advertising in the reception area;
- in corporate videos;
- in corporate presentations;
- in company brochures;
- on business stationery;
- in advertisements and catalogues;
- on posters;
- at trade-fair stands;
- within the scope of marketing campaigns;
- at events;
- on the organization’s website;
- on the Internet and Intranet;
- in newsletters to clients and staff
- letterheads of the organization

The organisation shall identify the processes to which the Certificate applies when using the Marks in a context where the scope of the certification is in doubt.

8.4 The Marks shall not be directly applied on the organisation’s product and its packaging or be associated with the organisation’s product in such a way as to imply that the product itself is certified by A2Z HUB.

8.4.1 For HACCP/FSMS certified clients: Clause 8.3.1 of ISO/IEC 17021-1 has stated clearly that the management system certification mark shall not be used on a product nor product packaging nor in any other way that may be interpreted as denoting product conformity. Clause 8.3.3 of ISO/IEC 17021-1 also states that, “the statement shall in no way imply that the product, process or service is

certified by this means". This means that any statement on food packaging cannot mislead that the product has been certified.

The Marks shall not be applied to laboratory test, calibration or inspection reports, certificates, email signature and certificate attendance.

### **Textual presentation**

The use text to advertise a successful certification, is allowed. There shall not be any additional statements that go beyond the actual contents of the certification mark nor shall there be any falsifying or misleading statements.

#### Examples of permitted statements:

"Our quality management system is certified according to ISO 9001",

"Our energy management is certified according to ISO 50001",

"Our organization is certified according to ISO 9001",

"Quality management system certified by A2Z HUB Pte Ltd according to ISO 9001".

#### Examples of non-permitted statements:

"Our quality is certified according to ISO 9001",

"Excellent performance based on certification according to ISO 9001",

"Top consulting based on our certification according to ISO 9001"

The organisation shall discontinue immediately the use of the Marks upon expiry or revocation of the Certificate, or for whatever reason(s) as decided by A2Z HUB.

All materials including but not limited to letterheads and advertisement brochures containing the Marks shall be submitted for A2Z HUB's written approval prior to their use and or release to the public.

Upon any reduction of the scope(s) of certification, all materials including but not limited to letterheads and advertisement brochures containing the Marks shall be submitted for A2Z HUB's written approval prior to their use and or release to the public.

## **Certificates**

Each certified organisation is given a Certificate, which will indicate the Marks allowed for use.

A certified organisation may use the given Accreditation Mark. However, the Accreditation Mark must be used together with the respective certification Mark. The Marks are to be positioned side by-side and boxed up together.

- Refer to the specimens of the Marks for the colour breakdown and the types and sizes of fonts.
- Refer to the attachment for the examples of use of the Marks.
- Approval from A2Z HUB is required for the use of the Mark prior to printing. You could email your request to us.

A2Z HUB reserves the rights to make amendments to this set of instructions and customers will be informed via written notice of any significant changes.